

REPORT OF NON-UNIVERSITY ACTIVITIES (RNAU)

DISCLOSURE AND REQUEST FOR PRIOR APPROVAL

EXAMPLES

(Full resources are available under the RNAU section of <http://www.research.uic.edu/conflict>)

Activities which should be reported.

The following types of non-University income-producing activities should be reported. Other activities may need to be reported as well. (Please see Sections III E and III F of the Policy.) As a general rule (*with the exceptions listed below*) you should report activities from which you derive income that you are obliged to report to the IRS.

- Relationships with for-profit and not-for-profit entities that do business with the University
- Service as an officer, director, or trustee in businesses or organizations related to your professional field
- Outside research or consulting, whether with a for-profit or not-for-profit entity
- Conducting external activities involving University students or staff
- Utilizing University students or employees in consulting activities
- Involving University students or employees in research sponsored by an entity in which you have financial interests.
- Expert witness testimony
- Ownership or financial interest in or management of organizations related to your professional field or research
- Relationships with sponsors of your research (including serving on the board of directors or major advisory committee of that external entity)
- Real estate holdings and management
- Testing or clinical trials of products
- Workshops, seminars, or training programs
- Honoraria (unless excepted below)
- Test preparation
- Artistic performances
- Positions held at other institutions
- Part-time jobs even if not related to your professional field or research

Activities which do not need to be reported.

The following are offered as examples of external, income-generating activities that are not considered conflicts of interest. They are exempt from reporting requirements, unless they are so extensive in time and effort that they constitute a potential conflict of commitment.

- Receiving honoraria, stipends, and/or royalties for published scholarly works and other writing, creative works, lectures, and/or presentations. This includes prizes and royalties from past writings.
- Preparation of books, articles, software, lectures, works of art, artistic performances, or other creative works expected of you in the normal course of your University duties.
- Receiving royalties under the University's or another academic institution's royalty distribution policies.
- Participating at professional conferences for the purpose of making scholarly presentations, conducting seminars or workshops, even if paid an honorarium.
- Presentations of scholarly work at other universities or at educational meetings sponsored by non-profit entities, even if paid an honorarium.
- Receiving honoraria for serving as a special reviewer or on a review panel for academic, governmental, or not-for-profit organizations (such as serving on an NIH review panel).
- Participating in a clinical practice plan approved by the University of Illinois Board of Trustees.
- Earning income from passive investments such as interest or dividends from banks, mutual funds, or stocks and bonds.

Consider all activities when completing Part I.

Regardless of the activities listed in Part II, ALL activities must be considered in assessing possible conflicts of interest and commitment when responding to the questions in Part I.