

Controlled Substance Use
in Animal and Laboratory
Research- Appendix B-
UIC Authorized User Screening Form

Version 1.0

Office of the Vice Chancellor for Research (OVCR)
Office of Animal Care and Institutional Biosafety (OACIB)

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The DEA requires that all employees with access to controlled substances as a result of his or her status as an employee or agent of a DEA registrant complete a screening process to access the likelihood of an employee committing a drug security breach. The need to know this information is a matter of business necessity, essential to overall controlled substances security. In this regard, the DEA states that conviction of crimes and unauthorized use of controlled substances are activities that are proper subjects for inquiry of an employee. Each UIC authorized user for a registrant must complete the questions below.

Be advised that any false information or omission of information may jeopardize your position with respect to the University. The information provided on this form will not necessarily preclude employment or educational status, but will be considered as part of an overall evaluation of your qualifications. The responses to this form will be held in strictest confidence.

1. Within the past five years, have you been convicted of a felony, or within the past two years, of any misdemeanor or are you presently formally charged with committing a criminal offense? (Do not include any traffic violations, juvenile offenses or military convictions, except by general court-martial.)
Yes No

If the answer is yes, furnish details of conviction, offense, location, date and sentence.

2. In the past three years, have you ever knowingly used any narcotics, amphetamines or barbiturates, other than those prescribed to you by a physician?
Yes No

If the answer is yes, furnish details.

Signature of Authorized User

Date

Printed Name of Authorized User

Signature of Registrant

Date

Printed Name of Registrant