

## Eligibility Requirements & Application Instructions for Summer Session Only International Students

### English Language Competency Requirements for Summer Session Only Students

If you are applying to UIC as a Summer Session Only student, UIC does not require test scores from the Test of English as a Foreign Language (TOEFL) for admission.

### Eligibility Requirements

Please note that because Summer Session Only students are admitted as non-degree students, UIC cannot provide international Summer Session Only students with immigration documents such as the I-20 or DS-2019. In order to attend our summer session, you must be a continuing student at another school in the U.S. and already have valid non-immigrant F or J status. If you are already in the U.S. on a valid J-2 visa, you may also apply.

1. **If you have a F-1 visa:** If you are already in the U.S. enrolled as a continuing student at a U.S. college or university on a valid student visa (F-1) and may legally remain in the U.S. for the duration of our session, you may attend UIC as a Summer Session Only student without further visa documentation. You will need to have a letter from the Designated School Official (D.S.O.) of your home college or university granting permission to attend UIC for the summer.
2. **If you have a J-1 visa:** If you are already in the U.S. enrolled as a continuing student at a U.S. college or university on a valid exchange visitor's visa (J-1) and may legally remain in the U.S. for the duration of our session, you may attend UIC as a Summer Session Only student without further visa documentation. You will need to have a letter from the Responsible Officer (R.O.) or Alternate Responsible Officer (A.R.O.) of your home college or university granting permission to attend UIC for the summer.
3. **If you have a J-2 visa:** If you are already in the U.S. on a valid exchange visitor's dependent visa (J-2) and may legally remain in the U.S. for the duration of our session, you may attend UIC as a Summer Session Only student without further visa documentation of your J-2 status. However, you will need to submit proof of your J-1's legal status in the U.S., such as a copy of the J-1's DS-2019.

**Note:** If you have any questions about maintaining your immigration status while at UIC, please contact the college or university that issued your immigration documents.

### Required Supporting Documents

In order to be admitted to UIC as a Summer Session Only student, you will need to provide the UIC Office of Admissions with an official letter from your home college or university's International Student Services office giving you permission to attend UIC for the summer. Your application will be considered incomplete until the Office of Admissions receives this letter of approval. Read the following instructions on how to prepare and submit this letter to UIC.

#### Who should prepare the letter

1. If you have a valid student visa (F-1), go to your home school's International Student Services office and request an official letter from the Designated School Official (D.S.O.) granting you permission to attend UIC for the summer. The letter should be on official school letterhead paper.
2. If you have a valid exchange visitor's visa (J-1), go to your home school's International Student Services office and request an official letter from the Responsible Officer (R.O.) or Alternate

Responsible Officer (A.R.O.) granting you permission to attend UIC for the summer. The letter should be on official school letterhead paper.

3. If you have J-2 status, you do not need to submit a letter from a college or university. However, you will need to submit proof of your J-1's legal status in the U.S., such as a copy of the J-1's DS-2019 with your application.

#### **What the letter should include**

In order to prevent delays in the processing of your application, please make sure that your letter includes your full name, your birth date, and states that you are applying to UIC as a Summer Session Only student.

#### **How to submit the letter to the UIC Office of Admissions**

1. The letter can be faxed to the Office of Admissions, ***but it will only be accepted as official if it is faxed directly from your home college or university's International Student Services office.*** Your school can fax the letter to: (312) 413-7628 or (312) 996-2953. Please make sure that your school includes a cover sheet with their office name and phone number and faxes it to the attention of Summer Session Only. The letter must be faxed by the application deadline.
2. You or your school can mail the letter directly to:

University of Illinois at Chicago  
Office of Admission and Records (MC 018)  
Box 5220  
Chicago, IL 60680-5220  
Attention: Summer Session Only

The letter should be on official school letterhead paper and must be in a sealed envelope from your school in order to be considered official. It must be postmarked by the application deadline.